

PROCEEDINGS OF THE BOARD OF COMMISSIONERS OF WATERWORKS DISTRICT NO. 1 OF THE PARISH OF ASSUMPTION, STATE OF LOUISIANA, TAKEN AT REGULAR BOARD MEETING HELD ON FEBRUARY 25, 2019 @ 6:45 p.m.

President Scott Sternfels called the regular meeting to order with the pledge and silent prayer.

Roll Call:

Board Members Present: Scott Sternfels, Wayne Arboneaux, Jaime Boudreaux, Jerome Bougere, Charles Brown, Glen Comeaux, Travis Daigle, Paul Lewis, Jeremy Pipsair, Keith Sheffie and Calvin Steward

Also, Present: General Manager, B. J. Francis, Lucille Guillot, Ginger Rushing, Carly Campo, Rickey Mollere, Hollis Miles, ADA Cody Martin, Linda Cooke with the Bayou Pioneer, Randy Hollis with Owen and White Engineering Firm and Joseph Savoie with C. J. Savoie Consulting Engineering.

President Scott Sternfels called for the approval of the minutes of the January 28, 2019 meeting.

On a motion by Jeremy Pipsair and seconded by Keith Sheffie and unanimously carried to approve the minutes of the January 28, 2019 regular board meeting.

President Scott Sternfels open the Public Hearing to discuss agenda items.

President Scott Sternfels closed the public hearing due to no public comments.

President Scott Sternfels asked for a report from the engineering committee.

Committee Chair Jeremy Pipsair reported that the committee recommends to the full board to accept all of the Engineering Firms Selected by RFQ's to be in a pool for as needed basis.

On a motion by Jeremy Pipsair and seconded by Keith Sheffie and unanimously carried to accept the engineering committee's recommendation to select all Engineering Firms for the Pool.

Committee Chair Jeremy Pipsair reported that the committee recommends to the full board to accept the Entergy's Claim Reimbursement proposal in the amount of \$28,761.42 for the Paincourtville Booster Station.

On a motion by Jeremy Pipsair and seconded by Wayne Arboneaux and unanimously carried to accept the Entergy's Claim Reimbursement proposal in the amount of \$28,761.42 for the Paincourtville Booster Station.

Committee Chair Jeremy Pipsair reported that the committee recommends to the full board to accept the proposal from Owen and White not to exceed the \$17,500.00 to begin Updating Hydraulic Model.

On a motion by Jeremy Pipsair and seconded by Jerome Bougere and unanimously carried to accept the proposal from Owen and White not to exceed the \$17,500.00 to begin Updating Hydraulic Model.

Committee Chair Jeremy Pipsair motioned to the full board to accept Wayne Arboneaux to the Engineering committee.

On a motion by Jeremy Pipsair and seconded by Travis Daigle and unanimously carried to accept Wayne Arboneaux to the Engineering committee.

President Scott Sternfels reported that the finance committee recommends to the full board to approve the invoices to be paid.

On a motion by Travis Daigle and seconded by Jaime Boudreaux and unanimously carried to accept the finance committee recommendation to pay the invoices.

President Scott Sternfels called for District Reports.

Distribution Updates:

President Scott Sternfels asked for the report on Backflow Prevention Contract:

General Manager B. J. Francis reported that at last month meeting the board authorized legal to send out a thirty-day contract termination notice to Backflow Prevention Services, it has been mailed out and received but we have not reached the thirty-day timeframe.

Rickey Mollere presented a leak report to the board as requested and explained the progression of the report.

The board commended Rickey for the report and asked that he note on the report the number of leaks that were actually the responsibility of the APWW.

President Scott Sternfels called for Plant Updates:

Ginger Rushing reported that we are in complete compliance with our employees in the plant department.

Ginger Rushing also reported that the Tracer Study is complete and has been sent to DHH for review. She also gave credit to the staff for the hard work that was done to get this job completed.

Ginger Rushing reported that in 2014 we were out of compliance with the Administrative Order and now with the Tracer Study being completed a letter has been sent to DHH to request removal of the Administrative Order. The flushing report was presented in a packet to the board.

President Scott Sternfels asked for report on water line projects.

Highway 402 Extension: Travis Daigle—No updates to report.

E. G. Robichaux Rd: Jim Boudreaux— No Updates to report.

Bayou Drive Tie-In: Glen Comeaux— Per Glen will need to be brought up in next month engineering committee meeting.

President Scott Sternfels asked for volunteers to form a committee to review Operations Manager and Assistant Distribution Supt. Positions.

Volunteers are Glen Comeaux, Charles Brown, Keith Sheffie and Jaime Boudreaux.

Suggested action items for March 25, 2019 board meeting.

- Update from the review committee on application for jobs

President Scott Sternfels called for a motion to adjourn.

On a motion by Glen Comeaux and seconded by Wayne Arboneaux and unanimously carried to adjourn the meeting at 7:30 p.m.

Wayne Arboneaux, Secretary/Treasurer

Scott Sternfels, President