

PROCEEDINGS OF THE BOARD OF COMMISSIONERS OF WATERWORKS DISTRICT
NO. 1 OF THE PARISH OF ASSUMPTION, STATE OF LOUISIANA, TAKEN AT REGULAR
MEETING HELD ON DECEMBER 16, 2019 @ 6:30 p.m.

President Scott Sternfels called the meeting to order with the pledge and silent prayer.

Board Members Present: Scott Sternfels, Wayne Arboneaux, Jim Boudreaux Travis Daigle, Keith Sheffie, Charles Brown, Paul Lewis, Glen Comeaux, and Calvin Steward

Board Members Absent: Jerome Bougere

Also, Present: General Manger B. J. Francis, Lucille Guillot, Donna Robertson, Ginger Rushing, Dion Wright, Hollis Miles, Rickey Mollere, ADA Cody Martin, Linda Cooke with the Bayou Pioneer, Joseph Savoie with C. J. Savoie Consulting Engineers, Donovan Duffy, P.E. with Meyers Engineers, Ltd.

President Scott Sternfels called for the approval of the minutes of the November 25, 2019 regular board meeting with needed correction.

On a motion by Calvin Stewart and seconded by Keith Sheffie and unanimously carried to approve the minutes of the November 25, 2019 regular board committee meeting.

President Scott Sternfels opened the floor for public comment to discuss agenda items.

Closed due to no public comment.

Report from Engineering Committee:

Waterline projects R-O-W Updates:

Bayou Drive Tie-In: There is a meeting set up for Friday, December 20, 2019 at 7:00 p.m. with the customer who have not signed the right-of-way agreements.

E. G Robichaux Project: ADA Cody Martin and the staff are reviewing the contract and once the contract is completed Joseph Savoie stated that he could have a finalized design by the first of 2020.

Bayou Valerie Booster Station/plant Pump House upgrades:

The General Manager contacted the owners of the property where the Bayou Valerie Booster Station/Plant Pump House is proposed to be located to determine if they would provide us with a new lease agreement. They are open to a five-year lease agreement presently and may be willing to exceed for a longer time period.

The General Manager also proposed looking for another portion of land nearby to purchase where APWW would not have to be concerned with leasing renewals.

Shawn Dupaty entered the meeting at 6:55 p.m.

Bayou Lafourche Fresh Water District Project & Weir:

Ben Marbrough could not attend this month's meeting due to APWW meeting date change was the same time as the Bayou Lafourche Fresh Water District meeting. He will attend the January 27, 2020 meeting.

Adam Mayon entered the meeting at 6:58 p.m.

President Scott Sternfels presented the report from the finance committee.

President Scott Sternfels reported that their monthly reports were all in order.

President Scott Sternfels called for a motion to approve the invoices to be paid.

On a motion by Glen Comeaux and seconded by Jim Boudreaux and unanimously carried to approve the payment of all invoices before the board.

Chairman Scott Sternfels asked the committee members to review the design plan for the new administration building.

Chairman Scott Sternfels also asked that General Manager, B. J. Francis, Jr. would email the cost to all board members so that they could review it to discuss at next month's meeting.

President Scott Sternfels called for office update:

Donna Robertson reported that Glen Comeaux has asked us to check into the Louisiana 811. Several adjustments and arrangements will need to be considered before joining this organization, therefore it was tabled until the beginning of next year.

President Scott Sternfels asked for distribution updates.

Rickey Mollere presented the leak report and the staff was commended on the timely manner in which the report was completed.

President Scott Sternfels called for plant updates.

Ginger Rushing presented the flushing report and the report card.

Ginger Rushing was pleased to report that everything was going well and that DHH was supposed to pull new bacteriological samples in early December and "we will be there with them each step of the way".

Ginger Rushing also reported that the Assistant Plant Superintendent has taken a job at Dow, Trevin Brown, our operator trainee has decided to go back to school and they will both be leaving in mid-January.

President Scott Sternfels asked for suggested action items for January 27, 2020 meeting.

No items were presented at this time.

President Scott Sternfels recognized outgoing board member Glen Comeaux.

Glen Comeaux thanked the board members for his twelve years of service with them and stated that he knows it was rough at times but it was all for the best of customers we serve.

Glen Comeaux also stated that he enjoyed his time with the board member and he is now leave with eleven new friends.

President Scott Sternfels and the board expressed their sincere appreciation to Glen Comeaux for his service on the board and wished him well in his future endeavors.

President Scott Sternfels asked for a motion to adjourn.

On a motion by Glen Comeaux and seconded by Travis Daigle and unanimously carried to adjourn the regular meeting at 7:12 p.m.

President Scott Sternfels

Secretary/Treasury- Jaime Boudreaux