

PROCEEDINGS OF THE BOARD OF COMMISSIONERS OF WATERWORKS DISTRICT
NO. 1 OF THE PARISH OF ASSUMPTION, STATE OF LOUISIANA, TAKEN AT REGULAR
BOARD MEETING HELD ON MARCH 27, 2023 @ 6:30 P.M.

President Scott Sternfels called the meeting to order with the pledge and silent prayer.

Board Members Present: Scott Sternfels, Wayne Arboneaux, Jim Boudreaux, Charles Brown, Jerome Bougere, Travis Daigle, Kenneth Dupaty, Blaine Mabile, Calvin Steward, Paul Lewis and Adam Mayon.

Board Members Absent: None

Also Present: General Manager B.J. Francis, Lacrosha LeBlanc, Ginger Rushing, ADA Spencer Long, Linda Cooke with The Bayou Pioneer, Shane Guin with High Tide Consultants and Dan Foglesong with PACE Engineering.

President Scott Sternfels called for the approval of the minutes with the amendment clause of the February 27, 2023 Regular Board Meeting.

On a motion by Blaine Mabile, seconded by Kenneth Dupaty and unanimously carried to approve the minutes of the February 27, 2023 Regular Board Meeting.

President Scott Sternfels opened the floor for public comment to discuss agenda items.

Adam Mayon addressed the Board regarding his utility bill.

President Scott Sternfels closed the floor for public comment.

Chairman Jim Boudreaux provided Engineering Committee updates.

Derrick Street Booster Station Update – The project is mechanically complete. The fencing has been erected. The generator and switch still need to come in. The final transfer from Bayou Valarie is done. We are waiting on removal estimates.

Plant Pump House Pump #3 Upgrade – Contract to be signed.

On a motion by Kenneth Dupaty, seconded by Blaine Mabile and unanimously carried to give approval to Board President to sign contract between Owner and Contractor (Pintail Contracting Services, LLC).

On a motion by Kenneth Dupaty, seconded by Adam Mayon and unanimously carried to pay Invoice #23-1002 dated March 23, 2023 in the amount of \$4,725.20 to Process & Controls Engineering (Study/Report 100%, Preliminary Design 100%, Final Design 100%, Bidding 100%).

Plant #5 Addition Project (2022 Bond Project) – Project update handout was distributed.

On a motion by Wayne Arboneaux, seconded by Kenneth Dupaty and unanimously carried to pay Invoice #10 dated 2/28/2023 in the amount of \$25,700.77 to Shread-Kuyrkendall & Associates (70% Design Phase).

Administrative Building/Board Meeting Room (2022 Bond Project) – Contract to be signed.

On a motion by Blaine Mabile, seconded by Kenneth Dupaty and unanimously carried to give approval to Board President to sign contract between Owner and Contractor (Del-Con, LLC).

Elevated Tower Rehabilitation Review (2022 Bond Project) – The contract needs to be signed.

On a motion by Wayne Arboneaux, seconded by Jerome Bougere and unanimously carried to give the Board President approval to sign contract between Owner and Engineer (High Tide Consultants, LLC).

President Scott Sternfels discussed the Fiscal Year-End Transfer.

On a motion by Jim Boudreaux, seconded by Blaine Mabile and unanimously carried to transfer the fiscal year-end balance amount of \$979,524.13 to the Capital Improvement-Lamp Account.

On a motion by Blaine Mabile, seconded by Wayne Arboneaux and unanimously carried to add a 4th new pickup truck to the existing bid.

President Scott Sternfels presented the report from the Finance Committee. The monthly reports were all in order.

On a motion by Jerome Bougere, seconded by Blaine Mabile and unanimously carried that the monthly invoices be paid.

Travis Daigle and the Board went into discussion regarding Plant Solar Power Alternative.

Lacresha LeBlanc gave the Office updates.

The Board agreed to take receipt of letters, agendas and minutes via email.

On a motion by Jim Boudreaux, seconded by Adam Mayon and unanimously carried to allow customers thirty (30) days to pay invoices related to meter damage.

The Board decided to table discussion regarding policy to terminate past due services after one month as opposed to the current policy of two months.

On a motion by Jim Boudreaux, seconded by Kenneth Dupaty and unanimously carried to allow Legal to advise on this plan.

B.J. Francis gave the Distribution updates.

Ginger Rushing gave the Plant updates.

President Scott Sternfels asked for suggested action items for April 24, 2023 meeting.

President Scott Sternfels asked for a motion to adjourn.

On a motion by Kenneth Dupaty, seconded by Charles Brown and unanimously carried to adjourn the Regular Board Meeting at 7:30 p.m.