

PROCEEDINGS OF THE BOARD OF COMMISSIONERS OF WATERWORKS DISTRICT NO. 1 OF THE PARISH OF ASSUMPTION, STATE OF LOUISIANA, TAKEN AT REGULAR BOARD MEETING HELD ON OCTOBER 23, 2023 @ 6:30 P.M.

President Scott Sternfels called the meeting to order with the pledge and silent prayer.

Board Members Present: Scott Sternfels, Wayne Arboneaux, Jim Boudreaux, Charles Brown, Travis Daigle, Jerome Bougere, Blaine Mabile, Adam Mayon and Paul Lewis.

Board Members Absent: Kenneth Dupaty and Calvin Steward.

Also Present: General Manager B.J. Francis, Lacresha LeBlanc, Ginger Rushing, Garrett Mollere, Shane Guin with High Tide Consultants, LLC and Dan Foglesong with PACE Engineering.

President Scott Sternfels called for the approval of the minutes of the September 25, 2023 Regular Board Meeting.

On a motion by Jerome Bougere, seconded by Blaine Mabile and unanimously carried to approve the minutes of the September 25, 2023 Regular Board Meeting.

President Scott Sternfels opened the floor for public comment to discuss agenda items.

President Scott Sternfels closed the floor for public comment.

Chairman Jim Boudreaux provided Engineering Committee updates.

Derrick St. Pump Station/Bayou Valarie Demo Project – The demolition of the site is complete with the exception of the pumps. They are making preparation for the valves to be opened.

Plant Pump House Pump #3 Upgrade – The pump delivery is expected next month and the check valve delivery is expected in December. All electrical parts have been received.

Plant #5 Addition Project (2022 Bond Project) – There are no updates for this project.

Administrative Building/Board Meeting Room (2022 Bond Project) – The Department of Environmental Quality (DEQ) has to approve the sewer system.

On a motion by Paul Lewis, seconded by Adam Mayon and unanimously carried to approve Acadian Total Security Alarm Access Control Installation in the amount of \$16,000.00 and Burglar Alarm System Installation in the amount of \$10,900.00.

Elevated Tower Rehabilitation Review (2022 Bond Project) – The bids have been accepted with the low bid of \$703,119.00 coming in from Dixie Painting & Sandblasting, Inc. High Tide Consultants, LLC made recommendation that the project be awarded to them.

On a motion by Blaine Mabile, seconded by Jerome Bougere and unanimously carried that the bid from Dixie Painting & Sandblasting, Inc. in the amount of \$703,119.00 be approved.

Hwy 402 Extension – The Board discussed whether to move forward with the project. Jim Boudreaux made recommendation for High Tide Consultants, LLC as project engineer.

On a motion by Travis Daigle, seconded by Adam Mayon and unanimously carried to move forward with Phase 1 of the Hwy 402 Extension Project.

Southall Street 2 ¼” Waterline Upgrade – The Board went into discussion regarding the upgrade.

On a motion by Jerome Bougere, seconded by Wayne Arboneaux and unanimously carried to obtain a cost savings analysis from Owen & White for a new 6” line and two (2) hydrants.

President Scott Sternfels presented the report from the Finance Committee.

The monthly reports were all in order.

Discuss GM Pay Raise – The Board discussed the pay raise for the General Manager.

On a motion by Blaine Mabile, seconded by Jerome Bougere and unanimously carried that the General Manager receive a 5% pay raise retroactive from August 1, 2023.

On a motion by Paul Lewis, seconded by Blaine Mabile and unanimously carried that the monthly invoices be paid.

On a motion by Adam Mayon, seconded by Jerome Bougere and unanimously carried for the approval of the purchase of two (2) additional trucks at the same bid price of \$48,333.50 per truck.

On a motion by Charles Brown, seconded by Paul Lewis and unanimously carried to authorize Executive Board Member to sign the Annual Louisiana Compliance Questionnaire for Audit Engagement.

B.J. Francis gave the Distribution updates and introduced the new Distribution Superintendent, Garrett Mollere.

Ginger Rushing gave the Plant updates.

President Scott Sternfels asked for suggested action items for November 27, 2023 meeting.

President Scott Sternfels asked for a motion to adjourn.

On a motion by Blaine Mabile, seconded by Jerome Bougere and unanimously carried to adjourn the Regular Board Meeting at 7:01 P.M.

Scott Sternfels – President

Jaime Boudreaux – Secretary/Treasurer