

President Bryan Dugas called the regular meeting to order with pledge and silent prayer.

Board members present: Bryan Dugas, Scott Sternfels, Vincent Nelson, Calvin Steward, Wayne Arboneaux, Charles Brown, Jr., Jaime Boudreaux, Keith Sheffie, Glen Comeaux, and Paul Lewis. Absent was Charles Brown and Jeremy Pipsair.

Also present: Cody Martin (ADA) representing the District Attorney Office; Joseph Savoie and Michael Newchurch representing C.J. Savoie Consulting Engineers, Inc.; Jeff Lemoine representing Pintail Contractors, Roy Waggenpack representing Owen & White Engineering, Mrs. Linda Cook representing The Bayou Journal, Assumption Parish Waterworks District No. 1 (APWW) employees; B.J. Francis Jr., Donna K. Robertson, Lucille Guillot, Amy Daigle, Ginger Rushing, Rickey Mollere, Shawn Dupaty and Hollis Miles.

A motion was made by Calvin Steward, seconded by Keith Sheffie and unanimously carried, to approve the minutes of the March 13, 2017 Regular Board Meeting.

Public Hearing to discuss agenda Items.

President Bryan Dugas opened public hearing.

No comments from the public

President Bryan Dugas closed public hearing.

Joseph Savoie reported on the 2015-2016 Community Water Enrichment Fund. This Grant is around \$125,000.00 and is to be used for Internal Treatment Process. There were no updates to report.

Joseph Savoie reported on the 3rd Floor Plant Laboratory Control Room Project. He requested substantial completion for this project, while reporting all inspections including the fire marshal request was completed. The cost of the punch list items will be included with the 5% 45-day completion funds retained.

A motion was made by Wayne Arboneaux., seconded by Vincent Nelson and unanimously carried, to approve the recommendation from C.J. Savoie Engineering to submit substantial completion on Plant Laboratory Control Project.

Joseph Savoie requested payment # 5 to M & H Builders in the amount of \$159,157.80 at 95% completion. A motion was made by Vincent Nelson, seconded by Scott Sternfels and unanimously carried, to approve payment # 5 to M & H Builders in the amount of \$159,157.80 for 95% completion.

Commissioner Paul Lewis entered the meeting.

Joseph Savoie requested payment for final inspection in the amount of \$8,450.00 for 100% complete. A motion was made by Keith Sheffie seconded by Calvin Steward and unanimously carried, to approve final payment for engineering fees to C.J. Savoie Engineering in the amount of \$ 8,450.00 for 100% complete.

Joseph Savoie recommended substantial completion for Plant # 3 UV and Pump House to Pintail Contracting Services LLC.

A motion was made by Scott Sternfels seconded by Wayne Arboneaux and unanimously carried, to approve substantial completion to Pintail Contracting Service LLC.

Joseph Savoie requested payment for inspection at 95% completion in the amount of \$19,775.00. A motion was made by Keith Sheffie, seconded by Vincent Nelson and unanimously carried, to approve payment of engineering fees to C.J. Savoie Engineering in the amount of \$19,775.00 for 95% complete.

Joseph Savoie reported on the Raw Water Screens Phase II. As a result of the committee meeting held for this project, some alterations were requested by recommendations from the Board and Staff. It was recommended that we obtain a cost estimate for soil testing and boring at the Bayou Lafourche edge for this project. The estimate was as follows: (Subcontractor Cost - \$6,500.00, Engineer 15% markup- 975.00 and Final Report/Recommendations- \$525.00) totaling \$8000.00.

A motion was made by Wayne Arboneaux seconded by Scott Sternfels and unanimously carried to approve the cost estimate by C J Savoie Consulting Engineering in the amount of \$8,000.00.

Roy Waggenpack of Owen & White reported on the Paincourtville Booster Station Upgrade: Bid were opened on April 12, 2017. The lowest bidder was King Company, LLC—base bid was \$247,000.00 and \$58,000.00 for the generator. King Company later withdrew their bid by formal letter to the Assumption Parish Waterworks and General Manager B. J. Francis, Jr. Mr. Waggenpack stated: “If you accept the withdrawal of King Company LLC., then we recommend the second lowest bidder who was Tullier Services out of Plaquemine. They had a base bid in the amount of \$335,000.00 with added alternate of \$75,000.00 totaling \$ 410,000.00.

A motion was made by Glen Comeaux seconded by Vincent Nelson and unanimously carried to accept the withdrawal letter from King Company LLC.

A motion was made by Jaime Boudreaux seconded by Glen Comeaux and unanimously carried to accept the bid from the next lowest bidder Tullier Services in the amount of \$335,000.00 with the added alternate of \$75,000.00 totaling in the amount of \$ 410,000.00.

Lucille Guillot presented the End of Fiscal Year after July 31, 2016 (12 Months- 100%) Total Revenues were 108.49% and Total Expenses were 101.00%. Monthly Financial Report for March 31, 2017 (8 Month-66.67%). Total Revenues were 68.75% and Total Expenses were 59.06 %.

B.J. Francis Jr. reported that the fiscal year end fund transfer in the amount of \$1,410,443.00 had been completed. He proposed allocating \$200,000.00 for a new administration building/board room. This proposal was being made to address apparent safety issues with the location of the existing board room, the need for additional departmental office space for the distribution and flushing departments and the need for added file storage space. Glen Comeaux also suggested we allocated funds for the Bayou Drive project as well. It was recommended that this project be listed on the commitment report and Glen agreed.

A motion was made by Keith Sheffie seconded by Paul Lewis and unanimously carried to allocate \$200,000.00 for the new administration building/board room.

Rickey Mollere presented the distribution report. He discussed the fire hydrants that were raised on 842 Shell Beach Rd., 256 Bayou Tranquille, 205 Eagle Point Drive and 247 Eagle Point

Drive. Chief Don Breaux of the PPVFD was notified of these repairs. There was a major leak at 584 Bayou Dr. on the 2 1/4 line.

Ginger Rushing presented the plant updates and flushing report. Ms. Rushing stated that they had to pull the second new raw water pump motor on loop one out to make repairs. We are also discussing renting a pump for the upcoming work at the pump station. We are in the process of writing our Occupational Point of Distribution Plan as prescribed by the Louisiana Office of Public Health. Our Sanitary Survey was done on 4/20/17. We will begin allowing our plant electrician to inspect/monitor electrical work that goes on in the plant. Our specs for future projects must include that all old unused equipment, wires and conduit be removed from job site. As of 4/4/17 we have changed the direction of the flow through the plant and are now pumping out the new pump house and using the transfer pumps. We are making great progress with our plant operations

Hwy 402 Extension- Vincent Nelson and Police Juror Chris Carter from Ward 6 went visit the site and spoke to constituents from the area to advise them of the continued efforts being pursued to contact their Senators and Representatives for assistance to get the line extended in this area. In the process of obtaining information from South Central Planning, this area is in Ward 5 and not Ward 6. Henceforth the police jury and water board representatives for Ward 5 have been notified that all future issues should be directed to them.

Rickey Mollere presented the Harris Street Update. This waterline project is complete. Total cost for the Harris St. project at completion is \$26,145.52.

Rickey Mollere stated that there were no updates to report on the E.G. Robichaux Street.

Bayou Drive Tie In Update. Glen Comeaux thanked the staff on a job well done on controlling the leak. This project will be added to the commitment list with work being done in house. The cost estimate with APWW installing this line is \$51,500.00. ADA Cody Martin had a few suggestions in reference to the material bidding process. A motion was made by Glen Comeaux seconded by Wayne Arboneaux and unanimously carried to add this project to the commitment list in the amount of \$51,500.00.

Suggested Action Items for the May 22, 2017 included bidding on maintenance components for lines, piping and hydrants.

A motion was made by Glen Comeaux, seconded by Keith Sheffie, and unanimously carried to adjourn.

President Bryan Dugas adjourned the board meeting.

Vincent Nelson, Secretary

Bryan Dugas, President