

PROCEEDINGS OF THE BOARD OF COMMISSIONERS OF WATERWORKS DISTRICT  
NO. 1 OF THE PARISH OF ASSUMPTION, STATE OF LOUISIANA, TAKEN AT THE  
REGULAR BOARD MEETING HELD ON JUNE 26, 2017 AT 6:30PM.

Vice-President Scott Sternfels called the regular meeting to order with the pledge and silent prayer.

Board members present: Scott Sternfels, Vincent Nelson, Calvin Steward, Wayne Arboneaux, Charles Brown, Jr., Jim Boudreaux, Keith Sheffie, Glen Comeaux, Paul Lewis, and Jeremy Pipsair. Absent: Bryan Dugas

Also, present: B. J. Francis, Lucille, Guillot, Amy Daigle, Ginger Rushing, Rickey Mollere, Shawn Dupaty, ADA Cody Martin, Linda Cook with The Bayou Pioneer, Roy A. Waggenpack with Owen and White Engineering, Michael Newchurch and Joseph Savoie with C.J. Savoie Engineering.

A motion was made by Calvin Steward, and seconded by Wayne Arboneaux and unanimously carried, to approve the minutes of the May 22, 2017 Regular Board Meeting.

Vice President Scott Sternfels opened the public hearing for comment on the agenda.

No comments were made from the public, therefore Vice President Sternfels closed the public hearing.

Jim Boudreaux reported on the comments made at the Police Jury Finance Committee Meeting held on June 14, 2017. He thanked the board members and the staff members that attended the meeting. He asked that the Police Jury members and anyone else with questions regarding the Assumption Parish Water District No. 1 (APWW) to please get information from both sides before making a judgement. Mr. Boudreaux addressed the issues brought up by Juror Henry Dupre. Mr. Boudreaux began by discussing the May 22, 2017 agenda issues. Mr. Dupre stated that the way the agenda was provided was like we (APWW) were trying to hide something. Mr. Boudreaux stated that he questioned BJ Francis, the General Manager of APWW, regarding the agenda postings. Mr. Boudreaux stated that a copy of the original agenda was put out on May 18, 2017 @ 9:04AM. The conflict I see was line 6B SCADA Phase II - the dollar amount was not put on the agenda. On May 19, 2017 @ 9:59AM the dollar amount for the SCADA work was added to the agenda. Then at May 19, 2017 at 10:56AM Scott Sternfels requested to add the formation of a finance committee to review all invoices for payment to the agenda. The final agenda was put out on May 19, 2017 at 11:01AM. With that being said, we were in compliance with the state law RS 42:19 2(a), basically with the 24 hours for the May 22<sup>nd</sup> board meeting.

Jim Boudreaux then provided his opinion the packet of information that was sent out by C.J. Savoie Engineering regarding the Voided Warranty Notice dated April 27, 2017. Mr. Boudreaux stated that Mr. Savoie would like to have everyone believe that when it comes to the SCADA system, APWW did not have a warranty in place. The fact of the matter is that we (APWW) had a SCADA warranty in place since the contract with I.C.E. was approved by the board and signed by the board president on March 13, 2017. A formal warranty notice from I.C.E., as requested from the board on May 23<sup>rd</sup>, was also provided. Notice of the SCADA warranty was initially placed on the original quote from I.C.E. dated February 16, 2017.

Jim Boudreaux then briefly discussed change order issues with the SCADA project, as it was going to be discussed in the engineering committee report by Jeremy Pipsair later in the meeting. Mr. Boudreaux stated that our engineer consultant was in approval to move forward with the SCADA project

Jim Boudreaux then discussed water quality concerns. He stated that we have regulatory oversight by the DHH, EPA & DEQ and at the present time we have Mr. Dondi Troxler as a third-party consultant. At the Police Jury meeting, I also learned that Mr. Troxler is selling the water district chemicals, which in my opinion has to stop. Also in my opinion, our water is the best in the state and with all the current plant improvements, we are trying to make it better. We need to finish these projects to move forward so we can better serve the people in all of our districts. I would like to thank the police jury for their concerns and their help in any way possible.

The board discussed the idea of the police jury of having a 3<sup>rd</sup> party firm audit APWW' treatment processes. Mr. Boudreaux stated that I am basically talking about the recommendation Juror Henry Dupre made at the police jury meeting. I am not saying that we accept the firm that they suggest, but there are firms out there that could handle the whole scenario. It is basically an oversight of our daily operations to give us ideas and hints of where we need to improve.

Wayne Arboneaux stated APWW would have to set out that scope of work so that contract with that consultant would be specific on what their outcome and what their findings to those outcomes should be.

Jim Boudreaux stated, that he was fine with that. This opens the door for our staff to come back to us with information on different firms and I don't have a problem tabling it to next month and voting on it then, but I don't want to drag our feet with it. I want to react sooner than later. It is an idea that it is offered to us, let's take advantage of it.

Scott Sternfels stated that one of the areas of concern to him for a long time is flushing water. He know we have to flush, but the amount of money we are flushing is a lot of money and there should be some type of way we can eliminate some of it or change our process some kind of way, where we can do a better job of not having to flush all the time or as much as we are. I think that should be a part of that scope.

Glen Comeaux agreed. I guess my only comment would be is that I feel that we have safe drinking water. I guess the scope would be how APWW can improve the efficiency of the plant while maintaining the quality of water that we have in our parish.

Jim Boudreaux stated that there may be one recommendation out of ten that may be the best thing ever. I am not knocking our staff by no means, I think everyone is willing to accept an opinion from someone else. It is up to your discretion if you want to use the opinion but it is there for you to take.

Wayne Arboneaux stated that one of the questions is, what are the concerns of the police jury? Those specific concerns should be answered. Water quality is not an issue for me. I have been in health care for forty years, and I know that when you have the state, DEQ and all those regulatory agencies monitoring you have to comply. That is not the issue for me. I think operational efficiency might come into play and I think that might be some of their concerns, maybe getting more specific of what the police jury concerns are and try to address those in that contract.

Jim Boudreaux stated, that is fine. I wanted to open the door for this and do I want to move forward. I know I am jumping the gun a little bit, but we need to get a little bit more information and I thank you all for the input on that, I don't want this to go away. I would like recommendations from board and staff on what areas we really want to tackle. I am not into water treatment, I do not know what the staff does but I hear complaints about flushing. I am

very proud of this system and once again it is offered to us and that is what I am looking at. The opportunity of bringing someone else in and taking the opportunity of making it even better.

Jeremy Pipsair asked Jim Boudreaux if he was asking the board to vote on getting someone in.

Jim Boudreaux replied not at this point.

Cody stated that as he suggested. If someone wants to make a motion to authorize the staff look into who we can hire and then make a motion to set a hearing for next month's agenda then you'll make a motion to that affect. That what is sound like you'll want to do.

A motion was made by Jim Boudreaux, seconded by Jeremy Pipsair and unanimously carried to have the staff look into a third party independent consultant to look at the plant operations and for the staff to come back with suggestions and the scope of that contract.

Jim Boudreaux stated he had one more thing to add to the agenda. We wanted to add the revoking the consulting engineering contact of C J Savoie Consulting Engineers.

A roll call was taken. Eight (8) voted yes and Two (2) voted no. Scott Sternfels and Keith Sheffie voted no. The vote had to be unanimous to amend the agenda. Therefore, the vote failed and the item could not be added.

Jeremy gave the report from the engineering committee meeting. The committee agreed to receive Request for Proposals for the SCADA work.

Scott Sternfels stated that we have the report from the engineering to move ahead with the RFP for the SCADA.

A motion was made by Jeremy Pipsair, seconded by Glen Comeaux, and unanimously carried, to move forward with the RFP for the SCADA system.

Joseph Savoie stated that there was nothing to report of the Community Water Enrichment Fund.

Joseph Savoie reported on the 3<sup>rd</sup> Floor Lab Plant Control Room Project. We are in the substantial completions period of this project. The contractors are working on the punch list items and are waiting on the file lockers that came in damage and they had to reorder them. We are trying to rush and put in and get that completed. As far as the controls are concerned that falls under SCADA

Joseph Savoie reported on Plant # 3 UV Pump House and Clarifier. The contractor is in the substantial completion period and is working on the punch list items. I recently forwarded him an email and I am awaiting on a completion schedule of those punch list items. In the interim, they are working on some warranty items, I know the filter control people came in on 6/26/2017 and they were going to spend a major portion of the week at APWW to make sure that things get fine-tuned and work any kinks out. They were going to be working closely with Ginger as well as any other people on the staff to see if we can get any left over issues with the project resolved and getting the plant running smoothly. With that I am requesting a final inspection payment of \$7,040.00

A motion was made by Vincent Nelson, seconded by Jeremy Pipsair and unanimously carried to pay C J Savoie Engineering 100% final inspection payment in the amount of \$7,040.00.

Joseph Savoie reported on Raw Water Screens Phase II. They contacted the soil testing company in accordance as to what was presented previously. Weather has been a hold up there because it has been too soggy around the intakes to get the soil testing equipment in. As soon as we get a

dry spell they are on notice and are aware and they will give us as much notice as possible so we can notify the staff. We have a tentative date as to when they will come and actually do the boring and we are trying to get them to give us a much notice as possible so that we can give notice to the staff so that they don't show up. Once we have to sample back we will be able to analyze it and get back with you all with some recommendations. If any changes will need to be made to the plans, we will present it to you all to move forward.

Roy Waggenpack of Owen & White stated that the Paincourtville Booster Station contractor will not start until June 5<sup>th</sup>, so his contract time has begun to run. He submitted the booster pump motor shop drawing that has been approved and it is more than a ten week turn around on delivery. We are currently waiting on more shop drawings. We are still in the early stages of the project submittals. His substantial completion is December 22, 2017. He should be finished right before Christmas.

Jeremy Pipsair left the meeting.

Scott Sternfels reported on the finance committee meeting. We discussed the process to set up and it will take some time to get it in order, so we suggested to the board that we pay all invoices that are due to be paid today.

Lucille presented the Monthly Financial Report for May 22, 2017 (10<sup>th</sup> month - 83.33%) The Revenues were 84.87% and total expenses were 75.13%

A motion was made by Glen, seconded by Wayne and unanimously carried to accept the Approvals of Bids for: Official Journal, Fuel, Janitorial and Grass Cutting.

BJ discussed the budget review package submitted to the board for review. He would need any and all comments prior to next board meeting.

Rickey Mollere presented the fire hydrant maintenance report.

Ginger Rushing presented the plant updates.

No update to report on Hwy 402 Extension -estimated cost for the project is \$311,000.00

No update to report on the Harris Court –Needs to be removed from the list

No update to report on the E.G. Robichaux Rd— (Jim Boudreaux)

No update to report on Bayou Drive Tie-In (Glen Comeaux)

Suggested Action Items for July 24, 2017 Board Meeting:

A request was made to add the following to the agenda for the July 24, 2017 board meeting: 1) To discuss finding a Third-Party Consultant for the waterworks, 2) Revoking the engineering consultant contract of C J Savoie and 3) Approving the polices mandated by the Legislative Auditors for the agreed upon procedures.

A motion was made by Wayne Arboneaux seconded by Glenn Comeaux and unanimously carried to adjourn the meeting.

President Bryan Dugas adjourned the Board Meeting.