

PROCEEDINGS OF THE ENGINEERING COMMITTEE MEETING OF WATERWORKS
DISTRICT NO. 1 OF THE PARISH OF ASSUMPTION, STATE OF LOUISIANA, HELD ON
July 24, 2017 AT 6:02P.M.

Jeremy Pipsair called the Engineering Committee meeting to order:

Members present: Jeremy Pipsair (Chair), Bryan Dugas, and Jamie Boudreaux

Other Board Members Present: Vincent Nelson, Wayne Arboneaux and Glen Comeaux

Also, Present: B. J. Francis, Donna Robertson, Lucille Guillot Amy Daigle, Ginger Rushing, Rickey Mollere, Hollis Miles, Shaun Dupaty, ADA Cody Martin, Jeff Lemoine, Linda Cooke, Roy Waggenpack with Owen and White Engineering, Joseph Savoie and Michael Newchurch with C.J. Savoie Engineering.

Absent: Keith Sheffie and Scott Sternfels

Jeremy began the meeting by asking Joseph Savoie to update the committee on the bond projects and the chlorine.

Jeremy asked BJ if he wanted to give the updates on the bond projects and he stated that he would let Joseph Savoie give the updates.

Joseph stated he would go down the list. The first-floor lab from a construction stand point is 100% complete. I am not sure where we stand with relocating the SCADA System to the third floor as the is being handled by another contractor.

Joseph stated that as far as their design and construction was concerned, construction as physical, cosmetics work such as sheetrock and that kind of thing has been billed out.

BJ asked Joseph about the annunciator for generator No. 1.

Joseph reported that the annunciator was being relocated. He was going to check with contractor, because that was supposed to be relocated to the third floor, that was actually a part of the plant renovations project to relocate that, and we were putting it on the third floor. BJ and Joseph selected a location and according to Joseph it was not put in the lab and control project.

Keith has entered the meeting.

Scott has entered the meeting

Joseph Savoie stated last thing is the Plant # 3, UV Pump House & Clarifier #3. We have a punch list that was generated for the contractor, he has submitted a final invoice along with a completed invoice and produced a clear lien certificate, however, when we get into the regular meeting, our recommendation will be not to pay that invoice at this time, because he has approximately 50 items that we see, that were on our punch list and are not completed at this time, and it is totaling to about \$27,000.00 roughly that includes the annunciator that BJ is referring to. In addition, he turned in the invoice two days prior to the meeting, that is not

enough time for us to process it properly and give you a recommendation so our recommendation at this point is to hold it.

Raw Water Screens Phase II:

Joseph stated the boring is completed and we are waiting on the soil test report to come back from the soils engineer. I checked with them and they are running and completed their analysis of the soil and are now generating a report. We are moving forward, once I have that report in hand, I can make any necessary adjustments I need to, to the plans and specs and then I would come back to you'll as the engineering committee to do your review of those plans, that is where it stands right now. That is really all the bond issued projects.

Paincourtville Booster Station Upgrade:

Mr. Roy Waggenpack stated he need to let them know, he sent an email to the contractor last week, asking him for an update, his response was, he was waiting for his shop drawings to come in still, he had received the pumps and they were in his shop, today (July 26, 2017) before lunch, I received the package shop drawings on the electrical control panels. That's where we stand, in my email to him, I let him know today, this meeting, that you'll asked me for a report, today is his 49th day of the 200-day contract, so I am keeping him informed of where he stands with his contract time. He still has not informed me of what he plans on doing.

Jeremy inquired had the contractor be contacted that we are ready to get the project started.

Mr. Waggenpack stated, I have given him emails and it is up to him to pursue the work.

Jamie asked BJ and /or Joseph about the forty-five days, the contractor submitted an invoice two days ago, when is the forty-five days up.

Joseph replied, the forty-five days is up, the contractor has produced a clear lien certificate which signifies the end of his forty-five days. It was not recommended for payment due to time restraints. A walk through was completed and Joseph will get the contractor, discuss the punch list and then consider releasing all payment to him.

Jeremy, for the meeting, do we have an estimated completion for the punch list time line or when they will be completed so that we act on it and settle this.

Joseph stated that well, he just walked in, so I will have to, in all fairness to him, we just finished our assessment this afternoon, so I haven't had a chance to really get with him to see what his time line will be for those remaining items. I don't think that it would be fair to put him on the hot seat, with him just walking in the door.

Jeremy asked Joseph, in your opinion is this a thirty-day completion, a forty-day completion.

Joseph replied, the general items I saw on there I think they could be completed in two weeks, just my opinion, possibly a week, there is nothing major that jumped out at us, and some of the items, I know he and I discussed last week he is aware of and he is working on them.

Joseph, stated actually since her is here I am going to try to get with him tonight.

Jamie, that is why I am asking, you are talking about it and I don't see it on the agenda for payment, and that was kind of confusing that they are requesting payment tonight, but it is not on the agenda.

Jeremy, any other question for this committee.

Jeremy adjourned engineering committee meeting at 6:11 p.m.