

PROCEEDINGS OF THE BOARD OF COMMISSIONERS OF WATERWORKS DISTRICT  
NO. 1 OF THE PARISH OF ASSUMPTION, STATE OF LOUISIANA, TAKEN AT  
REGULAR BOARD MEETING HELD ON OCTOBER 23, 2017 AT 6:30 P.M.

President Bryan Dugas called the regular meeting to order with the pledge and silent prayer.

Board members Present: Bryan Dugas, Scott Sternfels, Vincent Nelson, Calvin Steward, Wayne Arboneaux, Charles Brown, Jr., Jamie Boudreaux, Keith Sheffie, Glen Comeaux, Paul Lewis, and Jeremy Pipsair.

Absent: Keith Sheffie

Also, Present: B. J. Francis, Donna Robertson, Lucille Guillot Amy Daigle, Ginger Rushing, ADA Cody Martin, Linda Cooke with the Bayou Pioneer, Roy Waggenspack with Owen and White Engineering, Joseph Savoie, C J. Savoie, Jr. and Michael Newchurch with C.J. Savoie Engineering, Ed Stock and Timmy LeBlanc.

On a motion by Calvin Steward and seconded by Scott Sternfels and unanimously carried to approve the minutes of the September 25, 2017 regular board meeting.

Public Hearing was opened to discuss agenda items.

President Bryan Dugas asked if there were any comments from the public on the agenda items. There were no public comments therefore the public hearing was closed.

President Bryan Dugas asked for the engineering committee report from Chairman Jeremy Pipsair.

Chairman Jeremy Pipsair reported that there no motions required from the committee

President Bryan Dugas asked for an update from the finance committee meeting.

Chairman Scott Sternfels reported a motion was needed to pay the current invoices before the board.

On a motion by Vincent Nelson and seconded by Wayne Arboneaux and unanimously carried to approve all of the invoices that were submitted at the meeting for payment.

President Bryan Dugas and the board discussed water quality and water treatment consultant (3<sup>rd</sup> Party).

GM B. J. Francis recommended the board accept the proposal from Jonathan "Jake" Causey with Corona Environmental Consulting, LLC in the amount of \$45,620.00 for their professional services as the 3<sup>rd</sup> Party Consultant. Jamie Boudreaux suggested that this consultant report directly to the board and the board would convey any recommendations necessary to the GM and staff.

On a motion by Jim Boudreaux and seconded by Charles Brown and unanimously carried to accept the RFP from Jonathan "Jake" Causey with Corona Environmental Consulting, LLC in the amount of \$45,620.00 for their professional services as the 3<sup>rd</sup> Party Consultant.

In response to water quality several board members indicated that we need to educate the public. Let them know what is going on, what is safe when it comes to water quality, what should be of concern and let them know to contact APWW if there is an issue.

On a motion by Scott Sternfels and seconded by Jeremy Pipsair and unanimously carried to adopt the amended revised minutes of the July 24, 2017 meeting to replace previous minutes adopted at the August 28, 2017 meeting.

On a motion by Jeremy Pipsair, seconded by Wayne Arboneaux and unanimously carried to authorize Board President, Vice President and Secretary/Treasurer to sign the annual Louisiana Compliance Questionnaire for the audit engagement.

On a motion by Vincent Nelson, seconded by Wayne Arboneaux and unanimously carried to authorize board President, Bryan Dugas to sign the Statewide Agreed Upon Procedures (SAUP) audit with Waguespack, Gallagher & Barbera, LLC in the amount not to exceed \$3000.00.

President Bryan Dugas called for the Distribution Updates, these were presented in a written report to be reviewed and there were no questions regarding the report.

Ginger Rushing presented an extensive report on plant updates in a packet along with timelines of projects to be completed and equipment activation.

President Bryan Dugas asked for updates on the Waterline Projects. There were no updates to be reported.

President Bryan Dugas called for a motion to enter into Executive Session to discuss employee pay raise.

On a motion by Mr. Glen Comeaux and seconded by Charles Brown and unanimously carried the board entered into Executive Session.

On a motion by Wayne Arboneaux and seconded by Vincent Nelson and unanimously carried to the board re-entered into regular meeting.

On a motion by Vincent Nelson and seconded by Jim Boudreaux and unanimously carried to adjourn the meeting.

President Bryan Dugas adjourned the meeting.

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Vincent Nelson, Secretary

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Bryan Dugas, President