

PROCEEDINGS OF THE BOARD OF COMMISSIONERS OF WATERWORKS DISTRICT NO. 1 OF THE PARISH OF ASSUMPTION, STATE OF LOUISIANA, TAKEN AT REGULAR BOARD MEETING HELD ON JULY 23, 2018 @ 6:51 p.m.

President Bryan Dugas called the regular meeting to order with the pledge and silent prayer.

Roll Call:

Board Members Present: Wayne Arboneaux, Jim Boudreaux, Jerome Bougere, Charles Brown, Glen Comeaux, Paul Lewis, Vincent Nelson, Jeremy Pipsair, Keith Sheffie, Scott Sternfels and Calvin Steward

Also, Present: B J. Francis, Lucille Guillot, Donna Robertson, Ginger Rushing, Hollis Miles, Rickey Mollere, Shawn Dupaty, Roy Waggenpack with Owen and White Engineering, Joseph Savoie and Michael Newchurch with C J Savoie Consulting Engineering and Linda Cook with The Bayou Pioneer, and ADA Cody Martin

President Bryan Dugas called for the approval of the minutes of the June 25, 2018 meeting.

On a motion by Keith Sheffie and seconded by Scott Sternfels and unanimously carried to approve the minutes of the June 25, 2018 regular board meeting.

President Bryan Dugas open the Public Hearing to discuss agenda items.

President Bryan Dugas closed the public hearing due to no public comments.

President Bryan Dugas asked for a report from the engineering committee meeting.

Chairman Jeremy Pipsair stated there was no items to report.

President Bryan Dugas asked for a report from the finance committee.

On a motion by Glen Comeaux and seconded by Jeremy Pipsair and unanimously carried to approve the recommendation of the finance committee to pay all invoices presented before the board.

Chairman Scott Sternfels reported that a committee meeting will be set up to discuss the 2018-2019 Budget.

President Bryan Dugas requested information on the FEMA Hazard Mitigation Grant for Safe House.

General Manager B. J. Francis, Jr. reported that the grant would be \$670,000.00 and APWW would need to pay 25% out of pocket which would be approximately \$165,000.00 if we decided to go with the safe house.

President Bryan Dugas suggested that we get more information on what can be incorporated in the safe house, if we could have a harden path to the third floor and more details on deadlines for the FEMA grant.

President Bryan Dugas asked for discussion on the approval or additions to GM Recommendations regarding Pierre Part Waterline Break.

It was suggested that all board member be contacted immediately for all water line breaks.

President Bryan Dugas stated that the board needed to give a report to the Police Jury and he needed to know that we had a protocol between departments.

President Bryan Dugas called for a motion to form a three-person committee for hiring new personnel and position changes.

On a motion by Glen Comeaux and seconded by Jeremy Pipsair and unanimously carried to approve forming a three-person committee for hiring new personnel.

President Bryan Dugas asked for discussion on District Reports.

Rickey Mollere presented Mr. Nathan Carter with Backflow Prevention Services. The company mailed out approximated 473 potential letters, 256 customers were in total compliance (55%), 256 installed backflow prevention, (62%), and 201 not complied, therefore a third letter will need to be mailed to these customers.

President Bryan Dugas left the meeting at 7:56 p.m.

There is suppose to be yearly testing for backflow preventers.

On a motion by Jeremy Pipsair and seconded by Wayne Arboneaux and unanimously carried to give Backflow Prevention Services approval to mail out the third letter to all customer who are not in compliance with the backflow prevention value.

Vice President Scott Sternfels called for the Plant Report.

Ginger Rushing presented the plant updates stating that our Facebook page is up and running. Please like and share. The flushing report was attached to the board packets for review and Universal Data was coming to our office to evaluate the plant's IT security status.

Vice President Scott Sternfels called for waterline project updates.

There were no updates on the Hwy 402 Extension waterline project.

There were no updates on the E.G. Robichaux project.

There were no updates on the Bayou Drive Tie-In Projects.

Action items discussed for next month's meeting:

- FEMA Grant for Safe House Additional Details
- Adopt Motor Vehicle Policy as recommended by Insurance Carrier
- Recommendations of 13 items suggested by Corona

Vice President Scott Sternfels call for a motion to adjourn the meeting.

On a motion by Wayne Arboneaux and seconded by Jim Boudreaux and unanimously carried the meeting was adjourned.

President Bryan Dugas

Secretary/Treasurer Wayne Arboneaux