

PROCEEDINGS OF THE BOARD OF COMMISSIONERS OF WATERWORKS DISTRICT NO. 1 OF THE PARISH OF ASSUMPTION, STATE OF LOUISIANA, TAKEN AT REGULAR BOARD MEETING HELD ON SEPTEMBER 24, 2018 @ 6:53 p.m.

President Bryan Dugas called the regular meeting to order with the pledge and silent prayer.

Board Members Present: Bryan Dugas, Jim Boudreaux, Wayne Arboneaux, Jerome Bougere, Charles Brown, Glen Comeaux, Paul Lewis, Jeremy Pipsair, Keith Sheffie, Scott Sternfels and Calvin Steward

Also Present: B J. Francis, Lucille Guillot, Donna Robertson, Ginger Rushing, Hollis Miles, Rickey Mollere, Shawn Dupaty, Joseph Savoie and Michael Newchurch with C J Savoie Consulting Engineering and Linda Cook with The Bayou Pioneer, ADA Cody Martin, and Mitch LaBas PE with Backflow Prevention

President Bryan Dugas called for the approval of the minutes of the August 27, 2018 meeting.

On a motion by Keith Sheffie and seconded by Charles Brown and unanimously carried to approve the minutes of the August 27, 2018 regular board meeting.

President Bryan Dugas open the Public Hearing to discuss agenda items.

President Bryan Dugas closed the public hearing due to no public comments.

President Bryan Dugas asked for a report from the engineering committee meeting.

Per Chairman Jeremy Pipsair there was nothing to report from engineering committee.

President Bryan Dugas called for the report from the finance committee

Chairman Scott Sternfels asked the board to accept the contract with WGB LLC for contracted financial services at \$100.00 to \$150.00 per hour.

On a motion by Jeremy Pipsair and seconded by Jim Boudreaux and unanimously carried to approve the recommendation from the finance committee accept the contract with WGB LLC for contracted financial services at \$100.00 to \$150.00 per hour.

6:55 Jim Boudreaux left the meeting.

Chairman Scott Sternfels also asked the board to accept the approval to pay all invoices before the board.

President Bryan Dugas called for a motion to approve the invoices submitted to the committee.

On a motion by Wayne Arboneaux and seconded by Glen Comeaux and unanimously carried to approve the payment of the invoices.

President Bryan Dugas asked for District Reports.

Distribution: Rickey Mollere reported that Ford F350 was repaired and the total cost was \$8643.12. Rickey also reported that the vehicle was scheduled for other repairs as well, replace the ball in the truck and the receiver on the gooseneck trailer.

Jeremy Pipsair stated that Donaldsonville Glass and Tri-Parish Coating are reliable companies for repair work.

Rickey also reported on fire hydrant maintenance and leak reports that were presented to the board.

President Bryan Dugas asked for the report on Backflow Prevention.

Mr. Mitch LeBas PE reported that after getting updated records and working with Rickey Mollere, it was found that 50% of the customers were complying and 50% were not. This is from a total of 287 customer which would make approximated 143 out of compliance.

Mitch LeBas PE also stated that it would cost about \$8,000.00 to reassess all of our customers and follow up with a letter. Other cost would be \$1,500.00 to have a certified person do the work and \$1,100.00 per month for testing.

Plant Updates: Ginger Rushing presented handouts, flushing reports and some additional updates regarding the 13 recommendations suggested by Corona.

The board asked for a report of how the carbon is doing, quality report card education on grades, flow meter report and replacing flow meters.

Regarding the Corona report, President Bryan Dugas suggested that the staff take the 5 key items from their report and present a summary sheet on what is plan of actions and what has been completed.

President Bryan Dugas asked for report on water line projects. No updates reported.

Suggested action items for October 22, 2018 board meeting.

- Backflow Prevention
- Lock meter on terminated accounts: short term/long term

President Bryan Dugas called for a motion to adjourn.

On a motion by Glen Comeaux and seconded by Wayne Arboneaux and unanimously carried to adjourn.

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Wayne Arboneaux, Secretary

Bryan Dugas, President