

PROCEEDINGS OF THE BOARD OF COMMISSIONERS OF WATERWORKS DISTRICT NO. 1 OF THE PARISH OF ASSUMPTION, STATE OF LOUISIANA, TAKEN AT REGULAR BOARD MEETING HELD ON JUNE 24, 2019 @ 6:30p.m.

President Scott Sternfels called the regular meeting to order with the pledge and silent prayer.

Board Members Present: Scott Sternfels, Wayne Arboneaux, Charles Brown, Glen Comeaux, Travis Daigle, Paul Lewis, Adam Mayon, Calvin Steward, Jaime Boudreaux and Keith Sheffie

Board Members Absent: Jerome Bougere

Also, Present: Present: General Manger B. J. Francis, Donna Robertson, Lucille Guillot, Ginger Rushing, Ricky Mollere, Carly Campo, Hollis Miles, ADA Cody Martin, Linda Cooke with the Bayou Pioneer, Glen Duncan with PEC Engineering and Joseph Savoie with C. J. Savoie Consulting Engineers.

President Scott Sternfels called for the approval of the minutes of the May 20, 2019 meeting.

On a motion by Glen Comeaux and seconded by Calvin Stewart and unanimously carried to approve the minutes of the May 20, 2019 regular board meeting.

President Scott Sternfels open the Public Hearing to discuss agenda items.

President Scott Sternfels closed the public hearing due to no public comments.

President Scott Sternfels introduced the new board member that replaced Jeremy Pipsair, who is Adam Mayon.

President Scott Sternfels asked for a report from the engineering committee.

Member Jim Boudreaux reported that if the staff needed help with the R.O.W. signatures, some of the board members would assist them.

Member Jim Boudreaux also reported that the board needed to appoint a new chairman and add an additional member due to the vacant seat of Jeremy Pipsair.

On a motion by Glen Comeaux and seconded by Wayne Arboneaux and unanimously carried to appoint Jim Boudreaux as chairman of the engineering committee.

Adam Mayon volunteered to be the additional member to the engineering committee.

President Scott Sternfels reported that the finance committee recommends to the full board to approve the invoices to be paid and there was a need to schedule a special meeting to review the 2019-2020 Budget Review packet.

On a motion by Jim Boudreaux and seconded by Glen Comeaux and unanimously carried to approve payment of the invoices and accept the scheduled date of July 15, 2019 to have the special meeting to review the 2019-2020 Budget Review Packet.

President Scott Sternfels called for a report from the Personnel Committee.

Travis Daigle reported the committee reviewed the resumes of candidates and asked the GM B. J. Francis to contact several of them to get an amount of how much they are expecting to be paid for the Operations Manager position before they begin interviews.

President Scott Sternfels called for District Reports.

Rickey Mollere presented a leak report to the board as requested and explained the progression of the report.

Glen Comeaux inquired of a leak on David Drive and the estimated date of repairs.

Rickey Mollere stated that it was scheduled for Monday, July 1, 2019.

President Scott Sternfels called for Plant Updates:

Ginger Rushing reported that: 1) Loop 2 Raw water pump and motor are being serviced, 2) with the upcoming installation of an actuator and valve, the plant staff will be able to operate Labadieville Pump Station from the control lab at the plant, 3) May's report card and the flushing report were given to board members.

President Scott Sternfels asked for report on Optimizing Water Loss.

GM B. J. Francis reported that this is work in progress.

President Scott Sternfels asked that the July 22, 2019 meeting be reschedule Monday, July 29, 2019.

Suggested action items for July 29, 2019 board meeting.

- Report on active and inactive meter reading. (Glen Comeaux)

President Scott Sternfels called to add bids for hydrant, janitorial, fuel and lawn care to the agenda.

On a motion by Charles Brown and seconded by Wayne Arboneaux and unanimously carried to add the items to the agenda.

- Fire Hydrant bid for six months:

On a motion by Glen Comeaux and seconded by Keith Sheffie and unanimously carried to accept the lowest bidders on each item listed for the hydrant work.

- Fuel: One Year

On a motion by Travis Daigle and seconded by Glen Comeaux and unanimously carried to accept the bid from Roland Distributors who was the only bidder.

- Official Journal: One Year

On a motion by Calvin Steward and seconded by Wayne Arboneaux and unanimously carried to accept the bid from the Bayou Pioneer.

- Janitorial Services: One Year

On a motion by Keith Sheffie and seconded by Calvin Steward and unanimously carried to accept the bid for P.M. Lawn Care.

- Lawn Care: Two Years

On a motion by Keith Sheffie and seconded by Glen Comeaux and unanimously carried to accept the bid from P. M. Lawn Care

President Scott Sternfels called for a motion to adjourn.

On a motion by Glen Comeaux and seconded by Keith Sheffie and unanimously carried to adjourn the meeting at 7:10 p.m.

Wayne Arboneaux, Secretary/Treasurer

Scott Sternfels, President